
Kirtland Community College

International Student Application for Admission

Required fields are marked with an asterisk

*Family Name: _____

First Name: _____

Middle Name: _____

Suffix: _____ (First, Second, Third, Fourth, Junior, Senior)

*Date of Birth: ____ / ____ / ____ (MM/DD/YYYY)

*Country of Birth: _____

*Country of Citizenship: _____

*Entrance: First time in any college in the United States

Transfer from another college in the United States

Transfer from school: _____
(Requires Transfer Clearance Form)

Admission number (if available) _____

Driver's license number (if available) _____

Driver's license issue state: _____

Social Security number: _____ - _____ - _____

Individual Taxpayer ID number: _____

*Foreign Address: _____
(Address 1)

(Address 2)

(City) (Province/Territory)

(Postal Code) (Country)

U.S. Address: _____
(Address)

(City) (State) (Zip Code)

Program of Study: Please refer to the list of programs listed in this application

Program Title

*Primary major: _____

Secondary major: _____

Minor _____

Please write a brief summary of your current activities, plans for the future, and reasons for wishing to study at Kirtland Community College. Return the summary with this Application for Admission form.

*I plan to begin my studies at Kirtland Community College during the following:

☑ Fall Semester (August), 200__ ☑ Winter Semester (January), 200__ ☑ Summer Session (June), 200__

Native Language: _____

English Proficiency

Proficiency in the English language is required. The applicant for admission whose native language is not English must submit proof of the following: TOEFL (Test of English as a Foreign Language). A minimum score of **500** is required for paper-based tests; **173** for computer-based tests. Further information about TOEFL can be obtained by writing to: TOEFL, P.O.Box 899, Princeton, N.Y. USA 98541 or visiting their website at: www.toefl.org

Financial Verification

Before admission, applicants must arrange to have at least **\$11,575** in U.S. dollars for each year to cover expenses. The applicant is required to submit an up-to-date financial support statement from a sponsor and a bank, which testifies to the sponsor’s willingness and capability of supporting the student while attending Kirtland Community College.

Estimated costs for attending Kirtland Community College are divided into the following categories:

\$5,900	Tuition and fees (30 semester hours)
6,675	Living expenses (\$425 medical insurance, \$700 for personal and miscellaneous; \$600 for transportation which does not include purchase of an automobile or automobile insurance; \$3,150 for lodging and \$1,800 for food.)
800	Books and supplies
\$13,375	Total Estimated Costs for One School Year for a Single Student (\$2,900 additional for each dependent)

*Funding:

Student’s personal funds: \$ _____

Funds from other sources: \$ _____

Other source type _____

Affidavit of Support

The person who is paying your tuition and living expenses while you attend Kirtland Community College must complete and sign this form in the presence of a Notary Public or First Class Magistrate. This form must be **signed by a notary public and accompanied by verification letters from the sponsor’s employer and his/her bank.** An applicant can have more than one sponsor. (BCS requires sponsors to show verification of assets to cover tuition, fees, and living expenses.)

If an applicant has made arrangements to reside with a friend or relative while attending the college, an Affidavit of Support from this sponsor must be submitted with the application. If received, financial verification may be reduced to \$7,000 for one school year.

Health Insurance

Mandatory health insurance is required for all Kirtland Community College International students. Estimated annual fee for a single student under age 35 is \$425 for one year. Coverage per injury or illness is \$50,000. If you have your own insurance you must submit a copy (in English) of your policy with the application for admission.

EDUCATIONAL INFORMATION

Last High School Attended:

Name	City	State/Country
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High School Graduation Date: _____

Scheduled to Graduate Date: _____

Non graduate

Colleges Previously Attended

Name	City	State/Country
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Name	City	State/Country
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Note: If you have attended a college or university in the U.S. other than Kirtland since high school, you must contact that school and request an official copy of your academic transcripts be sent to the Kirtland Admissions Office.

CERTIFYING STATEMENT

I certify that: The information submitted on this form and any accompanying documents are true to the best of my knowledge. I understand that falsification of information on my part may result in disciplinary action by the college, including denial of admission, denial of financial aid, and/or dismissal from the college. Further, I understand that information gained from the Application for Admission, high school transcripts, other college transcripts, and test scores may be used by my academic advisor and/or counselor when scheduling classes.

Date: _____ Signature: _____

Accreditation

Kirtland Community College is fully accredited by the North Central Association of Colleges and Secondary Schools and the Michigan Commission of College Accreditation. In addition, certain programs of the college are accredited by their respective accrediting agencies.

Promise of Equal Opportunity

Kirtland Community College is an equal opportunity institution, encourages diversity, and does not discriminate against race, color, religion, national origin or ancestry, age, sex, marital status, sexual orientation, disability, or other protected category under Michigan and federal law. Compliance with Section 504 of the Rehabilitation Act of 1973 and with the Americans with Disabilities Act (ADA) is a priority of the college. Dale Shantz, Director of Human Resources, is the 504 Coordinator and the ADA Compliance Officer.