

TEACHING HISTORY

List all teaching positions held in reverse chronological order.

SCHOOL OR COLLEGE	LOCATION	POSITION	SUBJECT TAUGHT	LEVEL OF INSTRUCTION	NO. YEARS	DATES

EDUCATIONAL ADMINISTRATIVE HISTORY

List all educational administrative positions held in reverse chronological order

SCHOOL OR COLLEGE	LOCATION	POSITION	NO. OF YEARS	DATES OF EMPLOYMENT

PROFESSIONAL OR CIVIC ACTIVITIES

ORGANIZATION	YEARS	ORGANIZATION	YEARS

MILITARY

Did you serve in the U.S. Armed Forces? Yes No If yes, in what branch?

Describe any training received relevant to the position for which you are applying:

REFERENCES

List a minimum of four references that may be contacted regarding your character and ability as an administrator

Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title

May we contact your present employer? Yes No

TRANSCRIPTS AND CREDENTIALS: This application is not considered complete until official transcripts and credentials (your professional biography) are on file at the college. Interviews will be arranged only after the application is complete.

APPLICANT SIGNATURE

The information provided in this application for employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my immediate dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

Date

Signature

Kirtland Community College is an Equal Opportunity Employer