

OCCUPATIONAL HISTORY

List all non-teaching positions held in reverse chronological order.
Vocational-Technical applicants should attach complete resume of occupational history.

ORGANIZATION	LOCATION	POSITION OR TITLE	NO. OF YEARS	DATES OF EMPLOYMENT

TEACHING/EDUCATIONAL ADMINISTRATIVE HISTORY

List all teaching and educational administrative positions in reverse chronological order

SCHOOL OR COLLEGE	LOCATION	POSITION	SUBJECT TAUGHT	LEVEL OF INSTRUCTION	NO. YEARS	DATES

MEMBERSHIP IN JOB-RELATED PROFESSIONAL ORGANIZATIONS

ORGANIZATION	YEARS	ORGANIZATION	YEARS

MILITARY

Did you serve in the U.S. Armed Forces? Yes No If yes, in what branch?

Describe any training received relevant to the position for which you are applying:

APPLICANTS FOR VOCATIONAL-TECHNICAL POSITIONS ONLY

Are you eligible to hold a state vocational certificate? Yes No

Applicants for nursing or cosmetology positions, indicate license number _____

REFERENCES

List a minimum of four references that may be contacted regarding your character and ability as an educator.

Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title

ADDITIONAL REFERENCES

Vocational-Technical applicants should list references who may be contacted regarding work experience

Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title
Name	Address and Phone Number	Business/Profession and title

May we contact your present employer? Yes No

TRANSCRIPTS AND CREDENTIALS: This application is not considered complete until transcripts and credentials (your professional biography) are on file at the college. Interviews will normally be arranged only after the application is complete.

APPLICANT SIGNATURE

The information provided in this application for employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my immediate dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

_____ Date

_____ Signature

Kirtland Community College is an Equal Opportunity Employer

The college's annual security report is available upon request.
For a copy, contact the Student Services office, Ext. 251.