

COSMETOLOGY

Special Certificates

- *Limited Specialist Manicure Instructor*
- *Natural Hair Cultivation*
- *Natural Hair Cultivation Instructor*
- *Limited Specialist Skin Care Instructor*

Certificates

- *Cosmetology*
- *Cosmetology Instructor*
- *Nail Technician*
- *Skin Care Technician*

Associate in Applied Science

- *Cosmetology*

Partnership Programs

- *Davenport University*
- *Franklin University*

See information on our partnership programs at
www.kirtland.edu/partnerships/cosmetology.htm

We welcome high school students into cosmetology programs.

Foundation

Kirtland Community College recognizes the importance of students possessing basic academic skills in English, reading, and mathematics in order to successfully complete college-level courses. Therefore, all entry-level students are required to demonstrate their proficiency in basic academic skills. In the certificate programs there are no English, reading, or mathematic requirements, however, these courses are the foundation for success in all programs. The student's advisor will indicate which of the following courses need to be taken based on ACT scores or COMPASS placement testing results. It is highly recommended that students take these courses during the first semester in order to prepare for the road ahead, as well as possibly satisfying prerequisites needed for more advanced courses. Specific courses needed may be tracked below. *Students must plan additional time to complete their program requirements if placement results require them to begin with DEV courses.*

- | | |
|--|---|
| <input type="checkbox"/> ENG-10000 Writing Lab (if required) | <input type="checkbox"/> Mathematics: _____ |
| <input type="checkbox"/> English: _____ | <input type="checkbox"/> Reading: _____ |

For more information, please contact the Cosmetology Department.

Shannon Weaver

989-275-5000, extension 274

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|---|----------------------------|
| LIMITED SPECIALIST - MANICURE INSTRUCTOR | Minimum Credits: 15 |
| Special Certificate (SMIN0) | Contact Hours: 30 |

Introduction: Kirtland’s Special Certificate: Limited Specialist - Manicure Instructor program is designed to provide instruction and practice to become a Manicure Instructor. This program leads to a special certificate, preparing students to pass the Michigan State Board Exam for Limited Specialist – Manicure Instructors. Students earn a minimum of 15 credit hours to qualify for graduation.

| Course | Title | Credits |
|-----------|-------------------------|---------|
| COS-20200 | Manicure Instructor I | 2.5 |
| COS-20300 | Manicure Instructor II | 2.5 |
| COS-20400 | Manicure Instructor III | 2.5 |
| COS-20500 | Manicure Instructor IV | 2.5 |
| COS-20600 | Manicure Instructor V | 2.5 |
| COS-20700 | Manicure Instructor VI | 2.5 |

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|---------------------------------|----------------------------|
| NATURAL HAIR CULTIVATION | Minimum Credits: 15 |
| Special Certificate (SNHC0) | Contact Hours: 24 |

Introduction: Kirtland’s Special Certificate: Natural Hair Cultivation program is designed to provide specialized instruction and practical application for employment. This program leads to a special certificate, preparing students to successfully pass the Michigan State Board Exam in Natural Hair Cultivation, which is required by law to practice Natural Hair Cultivation in Michigan. Students earn a minimum of 15 credit hours to qualify for graduation. Job placement in this program is excellent. Students also have the opportunity to continue their education by enrolling in the Associates Degree program.

| Course | Title | Credits |
|-----------|------------------------------|---------|
| COS-15010 | Natural Hair Cultivation I | 2.5 |
| COS-15020 | Natural Hair Cultivation II | 2.5 |
| COS-15030 | Natural Hair Cultivation III | 2.5 |
| COS-15040 | Natural Hair Cultivation IV | 2.5 |
| COS-15050 | Natural Hair Cultivation V | 2.5 |
| COS-15060 | Natural Hair Cultivation VI | 2.5 |

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|---|----------------------------|
| LIMITED SPECIALIST - NATURAL HAIR CULTIVATION INSTRUCTOR | Minimum Credits: 15 |
| Special Certificate (SNHC1) | Contact Hours: 24 |

Introduction: Kirtland’s Special Certificate: Limited Specialist - Natural Hair Cultivation Instructor program is designed to provide instruction and practice to become a Natural Hair Cultivation Instructor. This program leads to a special certificate, preparing students to pass the Michigan State Board Exam for Limited Specialist - Natural Hair Cultivation Instructor. Students earn a minimum of 15 credit hours to qualify for graduation.

| Course | Title | Credits |
|-----------|---|---------|
| COS-25010 | Natural Hair Cultivation Instructor I | 2.5 |
| COS-25020 | Natural Hair Cultivation Instructor II | 2.5 |
| COS-25030 | Natural Hair Cultivation Instructor III | 2.5 |
| COS-25040 | Natural Hair Cultivation Instructor IV | 2.5 |
| COS-25050 | Natural Hair Cultivation Instructor V | 2.5 |
| COS-25060 | Natural Hair Cultivation Instructor VI | 2.5 |

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| LIMITED SPECIALIST--SKIN CARE INSTRUCTOR | Minimum Credits: 15 |
| Special Certificate (SSCI0) | Contact Hours: 24 |

Introduction: Kirtland's Special Certificate: Limited Specialist – Skin Care Instructor program is designed to provide instruction and practice to become a Limited Specialist – Skin Care Instructor. This program leads to a special certificate, preparing students to pass the Michigan State Board Exam for Limited Specialist – Skin Care Instructor. Students earn a minimum of 15 credit hours to qualify for graduation.

| Course | Title | Credits |
|-----------|--------------------------|---------|
| COS-24100 | Skin Care Instructor I | 2.5 |
| COS-24200 | Skin Care Instructor II | 2.5 |
| COS-24300 | Skin Care Instructor III | 2.5 |
| COS-24400 | Skin Care Instructor IV | 2.5 |
| COS-24500 | Skin Care Instructor V | 2.5 |
| COS-24600 | Skin Care Instructor VI | 2.5 |

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|-----------------------------------|----------------------------|
| COSMETOLOGY | Minimum Credits: 40 |
| Certificate of Completion (CCOS1) | Contact Hours: 62.5 |

Introduction

Kirtland's certificate program in cosmetology is designed to provide specialized instruction and practical application for employment in beauty salons. This program prepares students to successfully pass the Michigan State Board Exam, which is required by law to practice cosmetology in Michigan. Job placement in this program is excellent. The courses are taught in modern facilities utilizing cutting-edge equipment. Students wanting to continue in this program may pursue an Associate in Applied Science – Salon Management degree after they obtain a license.

We welcome high school students into cosmetology programs.

| Course | Title | Credits |
|-----------|------------------|---------|
| COS-12100 | Cosmetology I | 2.5 |
| COS-12200 | Cosmetology II | 2.5 |
| COS-12300 | Cosmetology III | 2.5 |
| COS-12400 | Cosmetology IV | 2.5 |
| COS-12500 | Cosmetology V | 2.5 |
| COS-12600 | Cosmetology VI | 2.5 |
| COS-12700 | Cosmetology VII | 2.5 |
| COS-12800 | Cosmetology VIII | 2.5 |
| COS-12900 | Cosmetology IX | 2.5 |
| COS-13000 | Cosmetology X | 2.5 |
| COS-13100 | Cosmetology XI | 2.5 |
| COS-13200 | Cosmetology XII | 2.5 |
| COS-13300 | Cosmetology XIII | 2.5 |
| COS-13400 | Cosmetology XIV | 2.5 |
| COS-13500 | Cosmetology XV | 2.5 |
| COS-13600 | Cosmetology XVI | 2.5 |

COSMETOLOGY INSTRUCTOR

Certificate of Completion (CCIN1)

Minimum Credits: 55

Contact Hours: 30

Introduction

Kirtland's Cosmetology Instructor program is designed to provide instruction and practice to become a cosmetology instructor. The student must be a licensed cosmetology prior to entering the program. This program prepares students to pass the State of Michigan State Exam for Cosmetology Instructors. The student must have a high school diploma or GED certificate in order to take this exam. Students wanting to continue in this program may pursue an Associate in Applied Science – Salon Management degree after they obtain a license.

We welcome high school students into cosmetology programs.

| Course | Title | Credits |
|-----------|--|---------|
| COS-22100 | Cosmetology Instructor I | 2.5 |
| COS-22200 | Cosmetology Instructor II | 2.5 |
| COS-22300 | Cosmetology Instructor III | 2.5 |
| COS-22400 | Cosmetology Instructor IV | 2.5 |
| COS-22500 | Cosmetology Instructor V | 2.5 |
| COS-22600 | Cosmetology Instructor VI | 2.5 |
| | Kirtland Certificate – Cosmetology OR Current State of Michigan Cosmetology License | 40 |

NAIL TECHNICIAN

Certificate of Completion (CNTC0)

Minimum Credits: 30

Contact Hours: 47

Introduction: The Nail Technician program is designed to prepare the student to pass the Michigan State Board Exam, and for employable skills as a nail technician. Students wanting to continue in this program may pursue an Associate in Applied Science: Salon Management degree after they obtain a license. State of Michigan licensure exam may be taken after 400 contact hours.

We welcome high school students into cosmetology programs.

| Course | Title | Credits |
|---------------------------|--|---------|
| ACC-10600 or ACC-12500 | Fundamental of Accounting Computer OR Accounting/QuickBooks | 4 |
| COS-11200 | Manicuring I | 2.5 |
| COS-11300 | Manicuring II | 2.5 |
| COS-11400 | Manicuring III | 2.5 |
| COS-11500 | Manicuring IV | 2.5 |
| COS-11600 | Manicuring V | 2.5 |
| COS-11700 | Manicuring VI | 2.5 |
| COS-17500 | Salon Management | 1 |
| ENG-10000 | Writing lab, if required | 0-1 |
| ENG-10303 | English Composition I w/Computers | 3 |
| | Elective credits | 7 |

SKIN CARE TECHNICIAN

Certificate of Completion (CSCT0)

Minimum Credits: 30

Contact Hours: 47

Introduction: Kirtland's certificate program in Skin Care (Esthetician) is designed to provide specialized instruction and practical application for employment. This program prepares students to successfully pass the Michigan State Board of Esthetician Exam, which is required to practice skin care in Michigan. State of Michigan licensure exam may be taken after 400 contact hours of skin care (esthetician) courses. Job placement in this program is excellent. Students wanting to continue in this program may pursue an Associate in Applied Science: Salon Management degree after they obtain a license.

We welcome high school students into cosmetology programs.

| Course | Title | Credits |
|---------------------------|---|---------|
| ACC-10600 Or ACC-12500 | Fundamentals of Accounting OR Computer Accounting/QuickBooks | 4 |
| COS-14100 | Skin Care I | 2.5 |
| COS-14200 | Skin Care II | 2.5 |
| COS-14300 | Skin Care III | 2.5 |
| COS-14400 | Skin Care IV | 2.5 |
| COS-14500 | Skin Care V | 2.5 |
| COS-14600 | Skin Care VI | 2.5 |
| COS-17500 | Salon Management | 1 |
| ENG-10000 | Writing lab, if required | 0-1 |
| ENG-10303 | English Composition I w/Computers | 3 |
| | Elective credits | 7 |

COSMETOLOGY

Associate in Applied Science (DSMN4)

Minimum Credits: 60

Contact Hours: 80-103.5

Introduction

Kirtland's associate degree program in Cosmetology is designed to provide specialized instruction in practical application, communication skills, and general knowledge for employment as a licensed cosmetologist. This program prepares students to successfully pass the Michigan State Board of Cosmetology Exam. Job placement in this program is excellent. Students must submit a copy of a current cosmetology license prior to completing this program. Students also have the opportunity to continue their education by enrolling in the Cosmetology Instructor program after obtaining a license.

We welcome high school students into cosmetology programs.

| Course | Title | Credits |
|-----------|--|---------|
| ACC- | Any Accounting course | 3-4 |
| BUS-10100 | Introduction to Business | 3 |
| COS-17500 | Salon Management | 1 |
| | Any 1 of 4 Kirtland Certificates– Cosmetology OR Current Michigan Cosmetology License | 30-55 |
| | Elective credits as needed | 0-4 |

General Education

Communications (6-10 credits):

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|---------------------------|--|-----|
| ENG-10000 | Writing Lab, if required | 0-1 |
| ENG-10303 | English Composition I w/Computers | 3 |
| ENG-10403 or OIS-10500 | English Composition II w/Computers OR Business Correspondence | 3 |
| | Any Speech course | 3 |

Humanities/Social Science (8-11 credits):

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|-----------|-------------------------------------|-----|
| | Any Humanities elective | 2-4 |
| | Any social science course | 3-4 |
| POL-10100 | Introduction to American Government | 3 |

Math/Natural Science (6-9 credits):

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|-----------|--------------------------------|-----|
| MTH-12000 | Intermediate Algebra or higher | 3-4 |
| | Any science course with a lab | 3-5 |

COSMETOLOGY DEGREE PARTNERSHIPS

College & University Contact Information:

Davenport University

Karen Aune, karen.aune@davenport.edu
989-705-3720

Franklin University

Thom Leiter, leitert@franklin.edu
1-888-341-6237, ext. 6057

Kirtland Community College

Don Dyer, dverd@kirtland.edu
989-275-5000, ext. 231

See information on our partnership programs at
www.kirtland.edu/partnerships/cosmetology.htm

